**Project Proposal**

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| **Type of project** / Тип проекта | *Practical* |
| **The name of project** / Название проекта | ***HSE Student-Friendly Academic Guide*** |
| **Department of university** /Подразделение инициатор проекта | *Students Support Offices of Bachelor Programmes “Political Science and World Politics”, “Sociology and Social Informatics”* |
| **Project supervisor** / Руководитель проекта | *Ekaterina A. Ershova, PhD,*  *Arkadii V. Naboka, PhD* |
| **Project summary** /Подробное описание содержания проектной работы | *Project participants will be engaged in creating a detailed manual with infographics for non-Russian speaking students with necessary and important information on deadlines, documents, organizations, and tips on what to do in various situations in the University.* |
| **The goals and objectives of the project** /Цель и задачи проекта | *The aim of the project is to create a student-friendly manual that would help to easily navigate throughout the study process.* |
| **Project’s tasks** /Проектное задание | *Tasks:*   1. *To create a student-friendly manual for non-Russian speaking students;* 2. *To design infographics for non-Russian speaking students as a helpful manual to easy adaptation in the University.* |
| **Project implementation period** / Сроки реализации проекта | *01.10.2018 - 31.03.2019* |
| **The number of credits** / Количество зачетных единиц | *5* |
| **The form of the final control (exam or test)** /Форма итогового контроля | *Exam* |
| **Entry requirements for student** /Требования к студентам, участникам проекта | * *English speaking and writing skills;* * *Punctuality to deadlines;* * *Infographics creating and editing skills preferable.* |
| **The results of the project** /Планируемые результаты проекта | *Student friendly manual for non-Russian speaking students* |
| **The presentation of the project’s results to estimate** / Формат представления результатов, который подлежит оцениванию | *Manual presentation* |
| **Assessment criterion** / Критерии оценивания результатов проекта | * *Quality of the text and multimedia materials;* * *Comprehensibility of the materials;* * *Clarity and logic of the prepared materials* |
| **The number of vacancies** / Количество вакантных мест на проекте | *15* |
| **Selection criteria of students** /Критерии отбора студентов | *1-2 infographics samples* |
| **Educational programs for** /Рекомендуемые образовательные программы | *All HSE programmes* |
| **Location** /Территория | *Internet, booklet* |