**Project Proposal**

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| **Type of project** / Тип проекта  | *Practical* |
| **The name of project** / Название проекта  | ***HSE Student-Friendly Academic Guide*** |
| **Department of university** /Подразделение инициатор проекта  | *Students Support Offices of Bachelor Programmes “Political Science and World Politics”, “Sociology and Social Informatics”*  |
| **Project supervisor** / Руководитель проекта  | *Ekaterina A. Ershova, PhD,* *Arkadii V. Naboka, PhD* |
| **Project summary** /Подробное описание содержания проектной работы  | *Project participants will be engaged in creating a detailed manual with infographics for non-Russian speaking students with necessary and important information on deadlines, documents, organizations, and tips on what to do in various situations in the University.*  |
| **The goals and objectives of the project** /Цель и задачи проекта  | *The aim of the project is to create a student-friendly manual that would help to easily navigate throughout the study process.*  |
| **Project’s tasks** /Проектное задание  | *Tasks:*1. *To create a student-friendly manual for non-Russian speaking students;*
2. *To design infographics for non-Russian speaking students as a helpful manual to easy adaptation in the University.*
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| **Project implementation period** / Сроки реализации проекта  | *01.10.2018 - 31.03.2019* |
| **The number of credits** / Количество зачетных единиц  | *5* |
| **The form of the final control (exam or test)** /Форма итогового контроля  | *Exam* |
| **Entry requirements for student** /Требования к студентам, участникам проекта | * *English speaking and writing skills;*
* *Punctuality to deadlines;*
* *Infographics creating and editing skills preferable.*
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| **The results of the project** /Планируемые результаты проекта  | *Student friendly manual for non-Russian speaking students* |
| **The presentation of the project’s results to estimate** / Формат представления результатов, который подлежит оцениванию  | *Manual presentation* |
| **Assessment criterion** / Критерии оценивания результатов проекта  | * *Quality of the text and multimedia materials;*
* *Comprehensibility of the materials;*
* *Clarity and logic of the prepared materials*
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| **The number of vacancies** / Количество вакантных мест на проекте  | *15* |
| **Selection criteria of students** /Критерии отбора студентов  | *1-2 infographics samples* |
| **Educational programs for** /Рекомендуемые образовательные программы  | *All HSE programmes* |
| **Location** /Территория  | *Internet, booklet* |